

The D. G. Ruparel College of Arts, Science and Commerce

Mahim, Mumbai – 400016.

**Admission to First Year Junior College Arts, Science and Commerce
Streams
2017 – 2018**

GENERAL INSTRUCTIONS

*PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE SUBMITTING THE ADMISSION FORM. Students should also read the **Prospectus** for detailed information about Rules of Discipline, Examinations schedule and other relevant information.*

ADMISSION PROCEDURE:

Admissions will be made strictly as per the list of selected candidates received from the Deputy Director of Education, Government of Maharashtra. The list is displayed on the Notice Board.

Admission will be confirmed after the verification of the original documents and payment of fees in cash only. Students should pay fees at the authorized Fee Counters only and obtain a receipt for the same. They are warned not to make payment to any unauthorized person. The College will not be responsible for any lapse in this matter.

At the time of admission, selected candidates should submit the copy of the On-Line Application Form along with the following documents at the proper admission Counter:

Originals and Photocopies of

1. Marks Statement of SSC/ICSE/CBSE/other equivalent Examination.
2. School Leaving Certificate. (Students from other than Maharashtra State Board should submit LC countersigned by Education Inspector as mentioned in admission information booklet.)
3. Caste Certificate from competent authority in case of candidates belonging to Reserve Category.
4. Special Category / Sports / Cultural Activities / Physically Challenged Certificate. (if admission is claimed under any one of these categories.)
[The following are treated as Special Category as per Government directives:
(a) Wards of (i) recently transferred employees of Central/State Government,
(ii) In-Service/Retired Armed forces personnel.
(b) Wards and grandchildren of Freedom Fighters.
(c) Candidates affected by natural calamities.]
5. Students **applying for Science Bifocal Vocational Courses** should submit separate **Application Form** (available in College at the time of admission to XIth Science) along with following certificates if applicable for claiming additional marks for admission.
 - (i) Photocopy of admission receipt of full fees paid at the time of Admission for General Science.

- (ii) NCC/Scout & Guide Certificate. (5 marks)
 - (iii) District / State / National level participation in Athletics and Sports (3 Marks)
 - (iv) Intermediate Drawing Examination (5 marks)
6. Three recent Passport size photographs.
7. **Photocopies of the First and the Last page of Ration Card containing the names of the family members. (Only for open category Girls eligible for Freeship.)**

School Leaving Certificate is a permanent record of the College and under no circumstances shall be returned to the students. Hence candidates are advised to keep adequate attested photocopies of the same before submission.

Second Language offered is subject to availability of seats.

Limited seats in the subject of *Information Technology* in lieu of *Second Language* are available to Commerce and Science stream students only.

Admissions to Information Technology will be made on merit after the commencement of regular classes. **Applications will be invited from admitted candidates** and list of the selected candidates will be displayed on the Notice Board.

Fees for the full academic year are as follows:

<i>STREAM</i>	<i>FOR OPEN CATEGORY BOYS AND NON – ELIGIBLE GIRLS.</i>	<i>FOR ELIGIBLE GIRLS* AND SC/ST/NT/VJ/OBC/SBC CATEGORY BOYS.</i>
ARTS	Rs 610/-	Rs 310/-
COMMERCE	Rs 610/-	Rs 310/-
SCIENCE	Rs 730/-	Rs 360/-

* Only the First/Second/Third girl child is eligible for freeship.

In addition to the above mentioned fees, candidates admitted for Electronics, Computer Science, Information Technology, French, German and Japanese languages will be required to pay additional fees as follows:

1. French/German/Japanese (Second Language): Rs 4000/-
2. Electronics (Aided): Rs 1200/-
3. Electronics (Unaided): Rs 8000/-
4. Computer Science (Unaided): Rs 8000/-
5. Information Technology: Rs 3000/-